



# **HARRISON FAMILY YMCA**

## **APPLICATION FOR EMPLOYMENT**

(EQUAL OPPORTUNITY EMPLOYER)

### **PLEASE READ BEFORE COMPLETING THIS APPLICATION**

The Harrison Family YMCA (Rocky Mount Family YMCA, Inc.) does not discriminate in the recruitment, hiring, and conditions of employment on the basis of race, color, religion, national origin, sex, marital status, disability, age or veteran status. No question is intended to secure information to be used in a discriminatory manner. Your completed application will be reviewed carefully; but its receipt does not imply that you will be employed. Employment consideration necessitates that you meet all minimum qualifications required for the position for which you are applying.

**Email Adress (required)**

**Note: All applicants must complete this page. Individuals who are applying for a volunteer (unpaid) position are *not* required to disclose salary information.**



SCHOOL TYPE	SCHOOL NAME, CITY AND STATE	COURSE OR MAJOR	DID YOU GRADUATE?	DEGREE RECEIVED
High School				
College				
College				
Trade, Bus. Night or Corresp.				
Other				

TYPE	LEVEL	EXPIRATION DATE

NAME (*See Note)	HOME ADDRESS & PHONE NUMBER	COMPANY NAME, ADDRESS & PHONE NO.	POSITION OR OCCUPATION	HOW LONG KNOWN

**\*Note: At least one reference listed on this application *must* be a relative.**

List below the names of any relatives, friends or acquaintances employed by the Rocky Mount Family YMCA and their relationship to you.

## PLEASE READ CAREFULLY BEFORE SIGNING

I hereby certify that the information provided on this application is accurate to the best of my knowledge and subject to verification by the Rocky Mount Family YMCA. I authorize the schools, persons, previous employers, agencies and other organizations named in the application to provide the YMCA (its authorized employees, agents or other representatives) with any relevant information that may be required to arrive at an employment decision and hereby release any such schools, persons, employers, agencies and organizations from any and all liability they might otherwise incur as a result. I understand that any misrepresentation or omission of a material fact on my application may be justification for refusal of employment or volunteer service.

In the event I am employed, I understand that all employees are subject to termination at the discretion of the YMCA. If, in the event I choose to voluntarily terminate my employment, I am free to do so at any time, and, if I choose to give proper notice of termination, the association may either permit me to continue my employment during the notice period or may accept my resignation immediately.

I understand that, in the event I am employed by the YMCA, my compensation, hours of employment and all other terms and conditions of employment are subject to modification or change by the YMCA at the YMCA's discretion.

I also understand that, if employed, any misrepresentation made by me completing this application shall be considered as sufficient cause for my dismissal without advance notice.

I authorize the YMCA to supply my employment record, in whole or in part, and in confidence, to any prospective employer, government agency, or other party, with a legal and proper interest.

In the event of my employment/volunteer service, I will comply with all rules and regulations as set forth in the YMCA's policy manual or other communications distributed to employees, and understand a condition of my continued employment will be my compliance with the YMCA's controlled substance abuse and testing policy. I have read, understand and support the YMCA's position on the problem of child abuse.

I also understand that my employment/volunteer service is conditional upon my satisfactorily passing a drug screen, if one is requested, to be given by an agent selected by the YMCA and until results of my driving record, my criminal history record, reference checks and other documents required by law are completed, and until information given by me has been verified.

I understand that completion of this form does not guarantee me status as an applicant or volunteer or any consideration of employment unless I meet all stated minimum qualifications required of the position for which I am asking to be considered.

**CONVICTIONS:** A conviction does not automatically mean you will not be offered a job. What you were convicted of, the circumstances surrounding the conviction and how long ago the conviction occurred are important considerations in determining your eligibility. Give all the facts, so that a fair decision can be made.

I have read the above statement and accept the same as a condition of my employment/service with the Rocky Mount Family YMCA, Inc.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date